

JOB DESCRIPTION FORM

Name	
Job Title	Assembly and Installation Engineer
Department	Operations
Reports to	
Salary	£TBC (including a van that can be used for personal use)
Starting Date	
Status / Type	Full time

Days	5
Hours per week	45 hours per week (42.5 hours per week excluding lunch break) 07:30-16:30 with 30minutes lunch break

Position Statement

This role is to work as an assembly and installation engineer on automated palletising systems. The role includes electrical and mechanical assembly both at Granta and out on site, and may include service and support visits to customers sites. There will be approximately 30-50% off-site time at customer sites.

Performance Objectives

1. To be a key engineer who can carry out any part of a palletiser system build or installation.
2. Use engineering aptitude and initiative to make the required decisions to keep the project in motion in view of producing a quality functioning machine.
3. Carry out associated testing and customer documentation to take a machine to 'fully complete' status

Compliance Expectations

1. Respect Company's values and uphold the Mission Statement
2. Always work safely, following all relevant safety procedures

Roles & Responsibilities

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Responsibilities/duties	Frequency	Document / System (hyperlink if possible)
1. Carry out full system install which can include mechanical and electrical competence and some software	Regularly	
2. Carry out assembly inc. panel build mechanical system build	Regularly	
3. Carry out or assist with commissioning at Granta and at Customers sites	Regularly	
4. Carry out necessary software additions	As necessary	
5. Carry out system service visits	As necessary	
6. Carry out remote support calls and on-site support where required	As necessary	
7. Report progress and issues to the PM for accurate customer communications	Daily	

Key Performance Indicators (KPIs)

1. Assembly, installation and commissioning checklists completed
2. Competent with customer liaison and gaining customer confidence and satisfaction while on site
3. Good integration with current team members

Software knowledge and level of proficiency

Microsoft Excel	Reasonable understanding
Microsoft Outlook	Reasonable understanding
Microsoft Access	Reasonable understanding

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Qualification / Certificates / Licenses

1. Clean driving license
2. Good general education

Essential Selection Criteria

1. Positive attitude, prepared for open thinking and change.
2. Able to work as part of a team
3. Good mechanical, electrical and software engineering aptitude and understanding
4. Experience with machinery fault finding and resolution, including both mechanical and if possible software faults.
5. Reliable at completing tasks
6. Honesty
7. High level of attention to detail
8. Good with reliably reporting on results
9. Proficient at writing and speaking English

Ideal Selection Criteria

1. Robotic experience and/or training (KUKA/ABB)
2. Experience with PLC programming in structured text/C#